

Remote Learning Instructions using **zoom** booking link

CORPSCONSTRUCT
SAFETY | TRAINING | CONSULTANCY
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Book your next course here

Remote Learning Instructions



IF YOU HAVE NOT RECEIVED BOOKING CONFIRMATION PLEASE CONTACT US

Booking confirmation email and joining instructions

Booking confirmation. Ref: Y9VHC

Corps Construct Limited <mail@bookwhen.com>
To: Lee Belcher

1 When you receive the email, Click 'VIEW ONLINE BOOKING'

Thank you for your booking.

Your booking reference is: Y9VHC

test

- Remote Classroom
- Wed 3 Jul, 10:00am - 11:00am
- Lee Belcher

Additional information:

test

STEP 2 (Essential) - Please click [here](#) to complete your **Learner Record Form** before your course starts. We will need this information to register you with the awarding organisation.
STEP 3 (Essential) - Please click [here](#) to register for a **FREE Microsoft account** so you can access your course material during your course. If you already have an account there is no need to register.
STEP 4 (Optional) - Please click [here](#) if you would like to book a place onto one of our **FREE Zoom Workshops** before your course start date. During this workshop you will be guided through completion of your course. If you have any questions before your course starts please call our training team on **023 8022 5497** or email training@corpsconstruct.co.uk.

Test

Wednesday, 26 August '20 10am - 11am

Remote Classroom

Hi,

Thank you for your booking

2 Click here to register with ZOOM

(Essential) Please click [here](#) to register your details with ZOOM for your course.

HAVE YOU BOOKED THIS COURSE FOR SOMEONE ELSE? Please copy and paste all steps below and forward to delegate.

ARE YOU THE DELEGATE? please follow all steps below!

1. For joining instructions click [HERE](#)
2. For Frequently Asked Questions click [HERE](#)
3. For information about CITB Skills and Training Fund click [HERE](#)

If you have any questions before your course starts please call our training team on 023 8022 5497 or email training@corpsconstruct.co.uk.

We look forward to seeing you.

Regards

The Training Team

4 Follow these simple steps

Event video will become available at the time of the event.

Meeting Registration Approved

Topic: Asbestos Awareness

Time: Jul 1, 2020 08:30 AM in London

Meeting ID: 894 7781 7856

To Join the Meeting:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://us02web.zoom.us/j/89477817856?pwd=MTJkZWxkYXp0aE9kYy9kZWVrVnRGTmJhDB9ZcnVhYyIuQjQAAAAAU1U3mABYt3ZmU1RrV09acGRvMDZkZWVRAAAAAAAAAAAAAAAAAAAAAA>

To Cancel This Registration:

You can cancel your registration at any time.

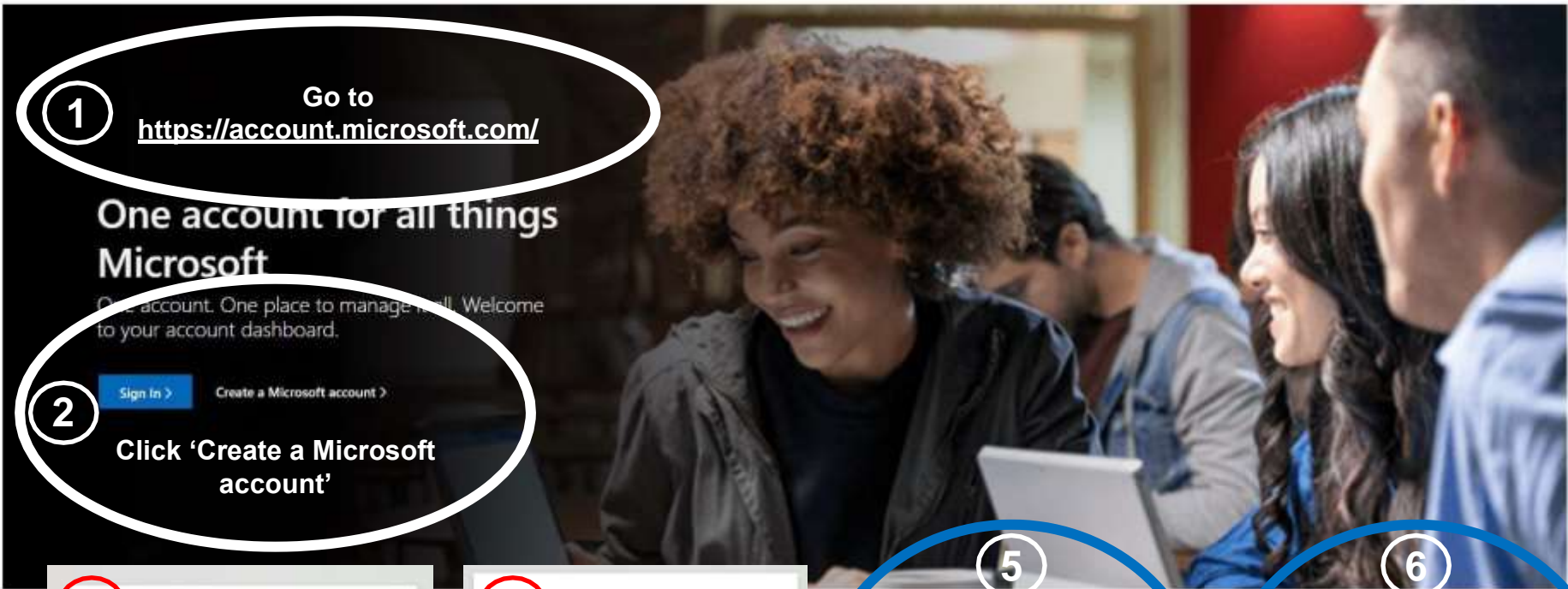
3 You will then be able to click on the link to start the course

Remote Learning Instructions



How to register for Microsoft account

**YOU NEED A
MICROSOFT ACCOUNT
TO ACCESS OUR
COURSE MATERIAL**



1 Go to <https://account.microsoft.com/>

2 Click 'Create a Microsoft account'

3

4

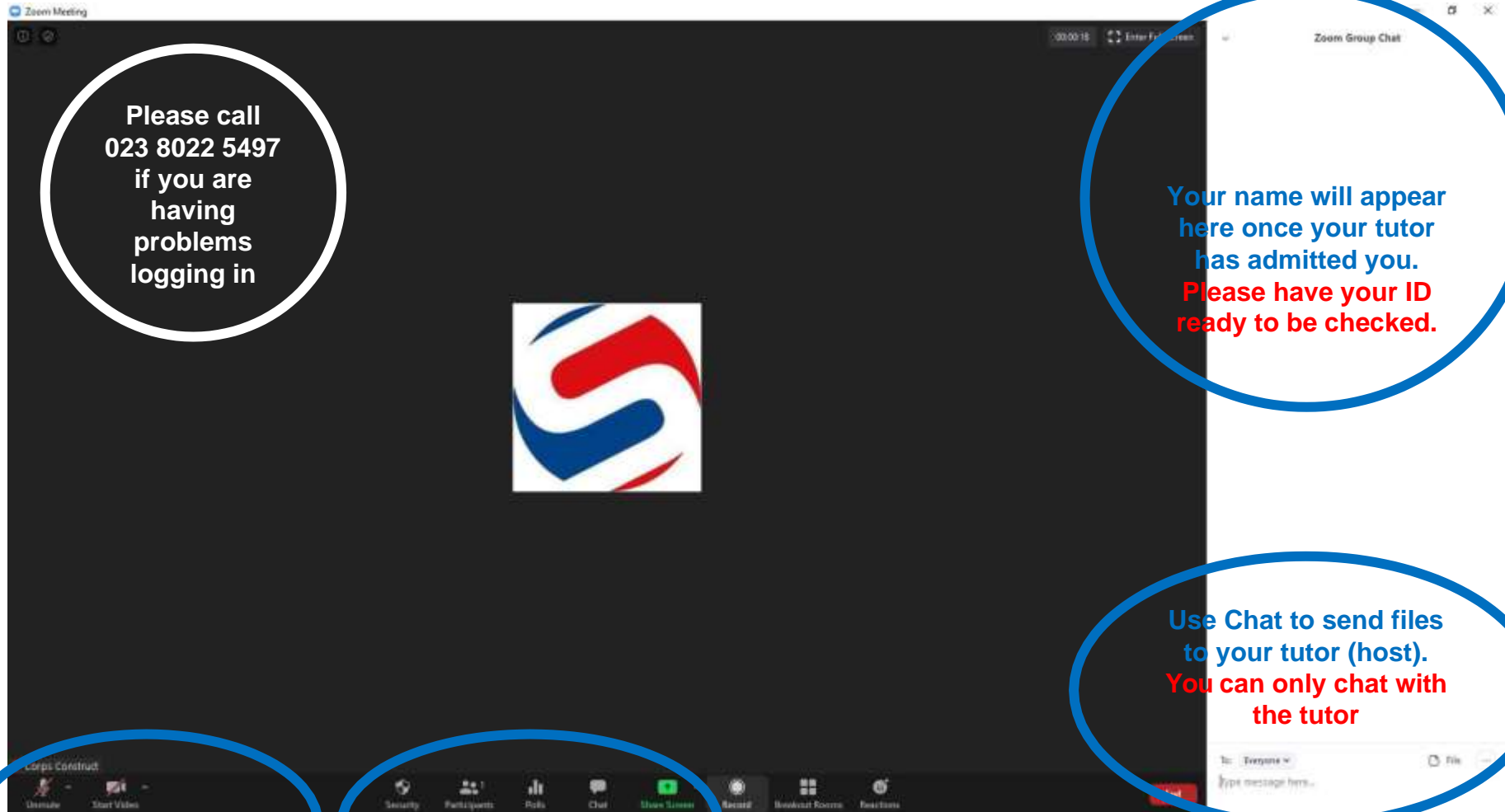
5 Once you're registered you'll be sent a verification code to the email address you used

6 You'll be sent a link to access your course material. We'll need to grant you access.

Remote Learning Instructions



Basic functions



Please call
023 8022 5497
if you are
having
problems
logging in

Your name will appear
here once your tutor
has admitted you.
**Please have your ID
ready to be checked.**

Use Chat to send files
to your tutor (host).
**You can only chat with
the tutor**

Click 'Unmute' &
'Start video'

Click 'Participants'
and 'Chat'

Remote Learning Instructions



Course Daily Timings

Please call
023 8022 5497
if you are
having
problems
logging in

Time	Activity
0800 – 0815	Registration
0815 – 1000	Tuition
1000 – 1015	Break
1015 – 1230	Tuition
1230 – 1300	Lunch
1300 – 1445	Tuition
1445 – 1500	Break
1500 – 1600	Tuition
1600 – 1700	Assessment

These are
example daily
timings and may
vary

The exam will not
start before 4pm
on the last day of
your course