

## GF01 Working on the highway competency checklist

<b>Company name</b>		<b>Project title</b>	
<b>Location</b>		<b>Contract no.</b>	
<b>Overview</b>			
<b>What you need to know</b>			
Due to the proximity of the travelling public and construction plant, carrying out construction activity at road works can be disproportionately hazardous, as reflected in the rising number of accidents at road works. The Highways Agency and the Highways Term Maintenance Association are working together to improve the situation.			
<b>What you need to do</b>			
To carry out work on the highway you must ensure that your workers (managers, designers and operatives) gain the appropriate qualifications and competencies before you bid for work. You must familiarise yourself with the:			
<ul style="list-style-type: none"> <li>● hazards and significant risks arising out of working on the highway so that you can develop and implement suitable and sufficient risk assessments and method statements</li> <li>● requirements for signage and other traffic management equipment</li> <li>● different standards of high-visibility clothing required.</li> </ul>			



**This document is intended only as a guide to inform the more detailed development of a site-specific risk assessment.**

<b>Significant hazards and risks</b>			
<b>Safety</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
1. Has the proximity of moving road traffic, construction plant, pedestrians and people at work been considered?			
2. Have general hazards (such as excavations, manual handling and working at height) been taken into account?			
<b>Health</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
3. Are noise, dust, fumes and vibration from adjacent traffic and construction plant present?			
4. Is there a chance of skin contact with hazardous substances?			
<b>Environment</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
5. Is there a risk of land or water contamination through use of substances and disposal of waste?			
6. Is dust likely to be created by groundworks, cutting or drilling activities?			
<b>Managerial/supervisory tasks (including pre-planning)</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
7. Have specific hazards been identified and consideration given to how to eliminate or reduce the risks?			
8. Have the significant findings of the risk assessment and the method statement been communicated to the workforce? (Review and update both as necessary and communicate any changes.)			
<b>Training/competency requirements</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
9. Do the site managers or supervisors hold the New Roads and Street Works Act (NRSWA) qualification?			
10. Is the traffic marshal who will be controlling plant movements qualified?			
<b>Safe systems of work/basic control measures</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
11. Has work been planned and organised in accordance with the requirements of the Code of Practice to the NRSWA?			
12. Has work been planned and organised in accordance with further Highways Agency guidance?			

**GF01 Working on the highway competency checklist *continued***

Specific regulatory or special requirements	Yes	No	N/A
13. Are road users, including pedestrians, adequately protected and kept safe through effective signage?			
14. Has the health and safety of all workers been protected by thorough planning and strong management?			
15. Have issues relating to nuisance (such as congestion, noise, dust, lighting or unsociable hours of working) been addressed for local neighbours who are likely to be affected?			

**Further information**

- The Code of Practice to the New Roads and Street Works Act (often referred to as the *Red book*).

**Comments**

<b>Name</b>		<b>Position</b>		<b>Signature</b>		<b>Date</b>	
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